

DEVELOPMENT APPLICATION LODGEMENT FORM

Applicant Details			
Title:	Name: <i>(Individual or company name and contact person)</i>		
Postal Address:			Postcode:
Contact Number:			Mobile:
Email Address:			
<i>PLEASE NOTE: Providing an email address and mobile number will allow Council to issue future communications about this application electronically.</i>			
Proposal Location Details			
Address:			Postcode:
Lot & Plan Details: <i>(Real Property Description)</i>	Total Site Area (m <sup>2</sup> ):		
Owner's Name:			
Application Details			
Application Type:			
<input type="checkbox"/> Material Change of Use	<input type="checkbox"/> Modification (Minor Change Application) <small>(s81 of Planning Act 2016)</small>	<b>Springfield Only</b>	
<input type="checkbox"/> Reconfiguring a Lot	<input type="checkbox"/> Modification (Other Change Application) <small>(s82 of Planning Act 2016)</small>	<input type="checkbox"/> Local Area Plan	
<input type="checkbox"/> Other Development (e.g. Building Work not Associated with an MCU, Advertising Device)	<input type="checkbox"/> Modification (Extension Application) <small>(s86 of Planning Act 2016)</small>	<input type="checkbox"/> Interim Uses	
<input type="checkbox"/> Superseded Planning Scheme Request <small>(s29 of Planning Act 2016)</small>	<input type="checkbox"/> Modification (Cancellation Application) <small>(s84 of Planning Act 2016)</small>	<input type="checkbox"/> Area Development Plan	
<input type="checkbox"/> Variation Application	<b>Ripley Only</b>		
<input type="checkbox"/> Operational Works (combined applications only)	<input type="checkbox"/> Priority Development Area	<input type="checkbox"/> PDA Amendment Application	
<input type="checkbox"/> Exemption Certificate (s46 of Planning Act 2016)	<input type="checkbox"/> Priority Development Area Compliance Assessment		
Description of Proposal: <i>(e.g. Reconfiguring a Lot – one (1) into six (6) lots, Material Change of Use - Multiple Residential (five (5) Units), Material Change of Use – Business Use (Medical Centre) etc.)</i>			
Pre-lodgement advice sought:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:	ICC Contact:
Related Approvals: <i>(e.g. previous stages, permissible change, superseded planning scheme request)</i> <b>Please provide Council Reference Number</b>			

## Application Fee Calculation

**Complete the components relevant to your proposed development in the table below (see page 3 for examples)**

For assistance in calculating fees, please:

- Refer to the Ipswich City Council Register of Fees and Charges; or
- Email [development@ipswich.qld.gov.au](mailto:development@ipswich.qld.gov.au) with details of your proposal (including property location).

Where input fields are insufficient or if fees have been quoted by Council, please provide relevant attachments.

Fee previously agreed to in writing by Council - *evidence attached*       Fee variation sought as per sections 1.3 & 1.4 of Ipswich City Council Register of Fees & Charges – *evidence attached*

Proposal	Approval Type	Level of Assessment	Type Code	Base Fee / Minimum Fee	Increment	Charging Unit	Calculation	Sub Total
Development as defined by Ipswich Planning Scheme	(MCU, RAL, CA, ADP etc)	Impact / Code	(if applicable)	\$	(No of lots, units, GFA or site area)	- dwelling units - m <sup>2</sup> area - lots		\$
<b>TOTAL</b>								

On receipt and lodgement of your application, Council will provide an application number for your reference. Under Council's Credit Risk Policy, cash, cheque, credit card or electronic funds transfer (EFT) are acceptable methods of payment for application fees. Please note this application is considered 'not properly made' until the application fee is paid.

## Applicant Declaration

I declare the information provided on this form for the lodgement and assessment of this development application to be true and correct. I understand that additional fees, as outlined in the current Ipswich City Council Register of Fees and Charges, may be required to complete assessment of my application.

### Information Privacy Collection Notice

Personal information collected in this form will be used by the assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. Your personal information will not be disclosed for a purpose outside of the Planning Act 2016, Planning Regulation 2017 and DA rules, except:

- in accordance with the provisions about public access to documents in the Planning Act 2016 and the Planning Regulation 2017, and the access rules made under the Planning Act 2016 and Planning Regulation 2017; or
- where required by other legislation (including the Right to Information Act 2009); or
- as otherwise required by law.

By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this form.

Note: under the requirements of the Planning Act 2016, this form, along with all other common material submitted with the application, will be published on Council's PD Online.

**EXAMPLE: Application Fee Calculation**

Proposal	Approval Type	Level of Assessment	Type Code	Base Fee / Minimum Fee	Increment	Charging Unit	Calculation	Sub Total
Development as defined by Ipswich Planning Scheme	(MCU, RAL, CA, Preliminary Approval etc)	Impact / Code	(if applicable)		(No of lots, units, GFA or site area, changes made)	As per fee schedule unit measure: - dwelling units - m <sup>2</sup> area - lots		\$
<i>Multiple Residential (five (5) 5 units)</i>	<i>MCU – Development Permit</i>	<i>Code</i>	<i>Type 2</i>	<i>\$6,900</i>	<i>5 units</i>	<i>\$490/unit in excess of 3 units</i>	<i>\$6,900 + (2 x \$490)</i>	<i>\$7,880.00</i>
<i>Reconfiguring a Lot (one (1) into six (6) lots)</i>	<i>RAL – Development Permit</i>	<i>Code</i>	<i>N/A</i>	<i>\$2,500</i>	<i>6 lots</i>	<i>\$820 per lot</i>	<i>\$820 x 6</i>	<i>\$4,920.00</i>
<i>Business Use (Shopping Centre)</i>	<i>MCU – Development Permit</i>	<i>Impact</i>	<i>Type 2</i>	<i>\$6,100</i>	<i>463m<sup>2</sup> GFA</i>	<i>\$7.80/m<sup>2</sup> over 200m<sup>2</sup></i>	<i>\$6,100 + (263 x \$7.80)</i>	<i>\$8,151.40</i>
<i>Extension Application</i>	-	-	-	<i>\$960</i>	-	-	-	<i>\$960.00</i>
<i>Advertising Devices (two (2) wall signs)</i>	<i>OW – Development Permit</i>	<i>Code</i>	-	<i>\$400</i>	<i>17m<sup>2</sup> signface</i>	<i>\$43/m<sup>2</sup> signface area</i>	<i>\$43 x 17</i>	<i>\$731.00</i>
<i>Superseded Planning Scheme Request</i>	-	-	-	<i>\$1,280</i>	-	-	<i>1 x \$1,280</i>	<i>\$1,280.00</i>
<i>Minor Change Application – General Industry (Truck Depot)</i>	<i>MCU – Development Permit</i>	<i>Code</i>	<i>Type 3</i>	<i>\$960</i>	<i>3 x changes to conditions 1 x change to plan</i>	<i>\$520 per change</i>	<i>4 x \$520</i>	<i>\$2080.00</i>
<b>TOTAL</b>								<b>\$</b>